Use this checklist to keep track of information as you make funeral plans.

|  |
| --- |
| Notify |
| Doctor or hospice nurse |  |
| Coroner |  |
| Funeral home |  |
| Clergy |  |
| Relatives and friends |  |
| Executor of will |  |
| Insurance company |  |
| Policy number |  |
| Bank account number(s) |  |
| Credit card account number(s) |  |
| Professional organizations |  |
| Veteran’s discharge or claim number |  |
| Employer |  |
| Landlord |  |
| Utility companies |  |
| Post Office |  |
| Social Security office |  |
| Social Security number |  |



|  |
| --- |
| Funeral Decisions |
| Cemetery property |  |
| Gravestone inscription |  |
| Clergy |  |
| Time and place of visitation |  |
| Time and place of funeral service |  |
| Casket or urn |  |
| Clothing for the deceased |  |
| Pallbearers |  |
| Flowers and florist |  |
| Music and musicians |  |
| Readings and readers |  |
|  |
| Information for Obituary |
| Date of death |  |
| Date of birth |  |
| Age |  |
| Marital status |  |
| Place of birth |  |
| Education |  |
| Cause of death |  |
| Father’s name |  |
| Mother’s name |  |
| Spouse’s name |  |
| Children’s names |  |
| Other survivors |  |
| Memorial  |  |

