Garage Organization Checklist

\_\_\_ Start by creating an area to move everything out of the garage.

\_\_\_ Dust and scrub the garage to remove any dirt or grime.

\_\_\_ Create three piles: Keep, Toss, and Donate.

\_\_\_ Recycle or trash the toss pile once you’re done.

\_\_\_ The donate pile can either go to a local charity/thrift shop, put out in a garage sale, or given away. Either way, don’t put it back in the garage.

\_\_\_ Categorize the final Keep pile. Tools, sporting equipment, hobby accessories, etc. Separate these piles into groups.

\_\_\_ Decide where you want each categorized pile to be placed. Create a sketch if needed.

\_\_\_ Label anything that is in a box or bin.

\_\_\_ Place the categorized items in their designated. Avoid mixing up categories.

\_\_\_ Create a clear pathway between all the bins.

\_\_\_ Dust and clean the garage every 3 to 6 months to keep it in order.