**Monthly Cleaning Checklist**

**Bathrooms:**

□ Scrub grout.

□ Wipe insides of medicine cabinets.

□ Wipe tub and shower surrounds.

**Bedrooms:**

□ Launder duvet covers, pillow protectors, mattress pads, and shams.

**Closets:**

□ Dust shelves and storage bins.

□ Vacuum floors and baseboards.

**Kitchen:**

□ Discard food in the freezer that’s past its prime.

□ Wash ventilation hood filters.

**Living Room:**

□ Vacuum fireplace screen.

**Utility Spaces:**

□ Vacuum floors.

□ Wipe insides and outsides of trash and recycling bins.

**Throughout the House:**

□ Buff waxed stone, masonry, concrete, and wood floors.

□ Dust portable and ceiling fans.

□ Flush drains with vinegar, boiling water, and baking soda.

□ Vacuum window treatments, moldings, and windowsills.

□ Wipe interior and exterior doors and trim.

□ Wipe switch plates.

□ Wipe telephones.