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| PHASE-EXIT REVIEW CHECKLIST: **CONTROL PHASE** |
| **Project Name :** |
| **Completed By :** | **Date :** |
| Item | **Description** | Y | N | N/A | **Comments** |
| 1 | All the deliverables been developed and accepted?  | □ | □ |  |  |
| 2 | All project objectives been achieved? | □ | □ |  |  |
| 3 | All change requests been completed? | □ | □ |  |  |
| 4 | All major issues been handled? | □ | □ |  |  |
| 5 | All necessary signoffs been obtained? | □ | □ |  |  |
| 6 | All appropriate charge codes been shut down? | □ | □ |  |  |
| 7 | All appropriate project staff reassigned? | □ | □ |  |  |
| 8 | Team celebration been held? | □ | □ |  |  |
| 9 | All lessons learned compiled and documented? | □ | □ |  |  |
| 10 | All infrastructure in place to support the completed project? | □ | □ |  |  |
| 11 | All requirements for Closure phase identified? | □ | □ |  |  |
| 12 | Plan in place for the Closure phase? | □ | □ |  |  |
| 13 | Project manager has all the necessary data and information for project closure? | □ | □ |  |  |
| 14 | Project ready to enter the Closure phase? | □ | □ |  |  |
|  |  |  |  |  |  |
| Other Comments : |