|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| CONFIDENTIAL PROJECT TEAM MEMBER PEER EVALUATION FORM | | | | | | | | |
| **Project Team :** | | **Date :** | | | | | | |
| **Peer being Evaluated :** | | | | | | | | |
| **Please rate the following attributes of your peer, on a scale of 1 to 5, where 1 is very poor, 2 is poor, 3 is average, 4 is better than average, and 5 is outstanding. If you feel unable to evaluate a particular attribute, select N/A.** | | | | | | | | |
| Item | **Description** |  |  |  |  |  |  | **Comments** |
| 1 | Completes tasks on time | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 2 | Attends team meetings on time and stays until end | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 3 | Makes positive contributions | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 4 | Displays technical competence | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 5 | Takes responsibility appropriately | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 6 | Contributes fair share of work | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 7 | Easy to work with | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 8 | Works well under pressure | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 9 | Communicates well in written form | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 10 | Communicates well when speaking | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 11 | Assists other team members when needed | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 12 | Demonstrates good problem solving skills | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 13 | Works well with customers | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 14 | Listens well | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 15 | Coaches less experienced individuals well | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 16 | Learns quickly | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 17 | Works well by themselves | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 18 | Takes the initiative | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 19 | Reliable | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 20 | Produces high quality work | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 21 | Handles conflict well | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 22 | Accepts feedback well | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 23 | Well organized | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 24 | Has a professional demeanor | 5 | 4 | 3 | 2 | 1 | N/A |  |
| 25 | I look forward to working with this person in the future | 5 | 4 | 3 | 2 | 1 | N/A |  |
| **Other Comments** | | | | | | | | |
|  | | | | | | | | |